

Holiday Lake 4-H Educational Center
Budget: October 1, 2016- September 30, 2017

Revenues	Year end 2015/16	Budget 2015/16	over/(under)	Budget 2016/17	Notes
4-H Camping	\$ 317,866.19	325,000.00	(7,133.81)	317,000.00	see note at bottom*
Program Income	28,162.13	27,000.00	1,162.13	28,000.00	
Day Use	7,251.50	7,000.00	251.50	7,000.00	
4-H Events-(Programing/Conf.)	13,645.00	10,000.00	3,645.00	12,000.00	
Conference	121,099.12	98,000.00	23,099.12	125,000.00	due to new bookings
Natural Resource Education	47,658.00	50,000.00	(2,342.00)	50,000.00	
Hunter Education	56,020.80	55,000.00	1,020.80	56,000.00	
Family Camp	5,595.00	8,000.00	(2,405.00)	6,000.00	
State 4-H Shoot	14,735.00	20,000.00	(5,265.00)	15,000.00	timing of payments from previous years skewed this
4-H Shooting Education Camp	25,471.25	24,000.00	1,471.25	25,000.00	
Junior Forestry Camp/DOF	17,253.00	20,000.00	(2,747.00)	18,000.00	
Store Income	31,988.28	35,000.00	(3,011.72)	32,000.00	
Donated Labor	4,000.00	3,500.00	500.00	3,500.00	
Donated Property & Food	0.00	0.00	0.00	0.00	
Mobile Home Rental	3,600.00	3,600.00	0.00	3,600.00	
Pool Income	1,230.00	2,100.00	(870.00)	1,200.00	
Phone Reimbursement Income	213.90	200.00	13.90	200.00	
Administrative Services	2,205.00	500.00	1,705.00	500.00	no long under contract to conduct service
Meals/Break	69.03	0.00	69.03	0.00	
Lodging	203.96	500.00	(296.04)	500.00	
Registration fee	0.00	0.00	0.00	0.00	
Ropes Course	1,900.00	1,000.00	900.00	1,000.00	
Rental/Dining Hall/kitchen	0.00	0.00	0.00	0.00	
Rental/Conference Room	0.00	0.00	0.00	0.00	
Misc. income & reimbursements	4,526.00	2,000.00	2,526.00	2,000.00	
Refunds	2,064.35	1,500.00	564.35	1,500.00	
Partners in Camping	0.00	1,000.00	(1,000.00)	1,000.00	
Donations/operating	37,125.64	35,000.00	2,125.64	36,000.00	
Grant Money (capital)	0.00	0.00	0.00	0.00	
Interest Income	6.28	0.00	6.28	0.00	
Sales Tax Collected/Groups	7,648.87	6,500.00	1,148.87	7,500.00	

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Sales Tax Collected/Store	1,694.20	2,000.00	(305.80)	1,500.00	
Other (Income) and Expenses	0.00	0.00	0.00	0.00	
Fundraiser	26,148.50	26,000.00	148.50	26,000.00	
Total Revenues	779,381.00	764,400.00	14,981.00	777,000.00	
Expenses	Year end 2015/16	Budget 2015/16	(over)/under	Budget 2016/17	Notes
Safety Bonus	885.00	2,000.00	1,115.00	2,000.00	due to incident in May 2015
Shipping/Freight	2.14	500.00	497.86	500.00	
Brochures and Catalogues	0.00	800.00	800.00	800.00	
VTF Loan payment	28,465.00	28,500.00	35.00	28,000.00	
Salary/Wage-Administrative	24,167.51	25,000.00	832.49	25,000.00	
Salary/Wage-Program	88,315.99	86,500.00	(1,815.99)	90,000.00	accounts for 2% raises
Employer Medicare Expense	0.00	0.00	0.00	0.00	
Salary/Wage-Food Services	73,159.60	71,000.00	(2,159.60)	76,000.00	accounts for 2% raises
Salary/Wage-Maintenance/Housek	74,502.01	75,000.00	497.99	76,500.00	accounts for 2% raises
Salary/Wage-Development	26,828.62	28,500.00	1,671.38	30,000.00	accounts for 2% raises
Salary/Natural Resource	28,570.59	28,000.00	(570.59)	28,000.00	no raise as not past probation period
Short term Helper	0.00	0.00	0.00	0.00	
Credit Card monthly fees	5,288.11	2,500.00	(2,788.11)	5,500.00	increase in online registrations increases fees
Credit Card fees	652.74	1,000.00	347.26	1,000.00	
LOC Interest/Fee	0.00	1,000.00	1,000.00	0.00	
Bank Service Charges	937.90	1,000.00	62.10	1,000.00	
Marketing	3,000.00	2,000.00	(1,000.00)	2,500.00	
Advertising	3,058.01	2,000.00	(1,058.01)	2,500.00	
Employee Fringe Benefits	5,984.22	5,500.00	(484.22)	6,000.00	
Depreciation expense	0.00	0.00	0.00	0.00	
Camp expenses	8,141.96	4,000.00	(4,141.96)	4,000.00	bulk order lanyards for all 4-H centers that will be paid back
Dues/subscription/membership	1,169.20	2,000.00	830.80	2,000.00	
Permits/Fees	160.00	300.00	140.00	300.00	
Utilities	669.57	600.00	(69.57)	600.00	

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Insurance - Employee group	2,333.39	2,600.00	266.61	6,200.00	new employee on health care plan & employee Aflac payments
Insurance - General	19,877.87	21,000.00	1,122.13	25,000.00	workers comp to go up due to 2015 incident
Insurance - Campers/AIL	839.23	1,000.00	160.77	1,000.00	
Ctr.Participation Dental Plan	50.00	100.00	50.00	100.00	
Legal & Accounting	5,500.00	5,850.00	350.00	5,850.00	
Employee Retirement (403)B	0.00	0.00	0.00	0.00	
Miscellaneous expense	2,163.03	2,500.00	336.97	2,500.00	
Conference Expenses	1,285.06	1,000.00	(285.06)	1,000.00	
Office expense	2,600.70	2,500.00	(100.70)	2,500.00	
Electric	39,392.18	46,000.00	6,607.82	42,000.00	
Telephone	3,924.04	3,800.00	(124.04)	4,000.00	
Travel/meal	2,841.98	1,500.00	(1,341.98)	2,000.00	more in-school NRE trips
Postage expense	2,608.84	3,200.00	591.16	3,000.00	one more mailer than previous year
Registration/Conference fees	265.00	1,000.00	735.00	1,000.00	
Fuel/oil/gas	8,688.78	13,000.00	4,311.22	10,000.00	
Refunds & overpayments	1,716.29	500.00	(1,216.29)	1,000.00	
Repairs & Maintenance	100.00	500.00	400.00	500.00	
Repair & Maintenance/Auto	2,959.90	2,000.00	(959.90)	2,000.00	large repair on van
Repair & Maintenance/Outside	15,978.49	12,000.00	(3,978.49)	12,000.00	walk-in freezer repair expenses (two)
Repair/Maint.-supplies & bldg.	19,419.77	15,700.00	(3,719.77)	15,700.00	replaced dock, replacing lighting with LED's for future savings
Repair/Maint.-tools & equip.	247.64	500.00	252.36	500.00	
Food & Kitchen expenses	123,794.35	130,000.00	6,205.65	125,000.00	
Store purchases/food & drinks	13,183.73	15,000.00	1,816.27	14,000.00	
Store purchases/souvenirs	11,870.72	10,000.00	(1,870.72)	11,000.00	
Store repair/maintenance	99.88	0.00	(99.88)	0.00	
Va. Sales & Use Tax	10,551.92	8,500.00	(2,051.92)	11,000.00	
Taxes - Payroll	46,887.21	48,500.00	1,612.79	48,500.00	
Program expenses	15,252.12	5,000.00	(10,252.12)	5,000.00	** See note below
Assistant Program Helper	8,827.00	12,000.00	3,173.00	10,000.00	
Supplies/Medical	613.08	800.00	186.92	800.00	
Supplies/Housekeeping/Misc.	5,681.18	5,500.00	(181.18)	5,500.00	
Supplies/Misc	123.96	150.00	26.04	150.00	

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Supplies/kitchen/dining hall	1,137.45	500.00	(637.45)	500.00	parts for donated flat iron grill to replace smaller unit
NRE Expenses	682.51	1,200.00	517.49	1,200.00	
Ropes/Climbing Wall expenses	0.00	500.00	500.00	500.00	
Pool expenses	1,467.85	2,000.00	532.15	2,000.00	most 15/16 expenses covered through funds from VCE
Shooting Ed camp expenses	2,856.55	4,000.00	1,143.45	4,000.00	
State Shoot Expenses	716.10	3,500.00	2,783.90	3,500.00	
Landfill charges	4,285.55	3,500.00	(785.55)	4,500.00	
Licenses/taxes	0.00	0.00	0.00	0.00	
Grant expenses	0.00	0.00	0.00	0.00	
Development Fund expenses	0.00	0.00	0.00	0.00	
Late charges/penalties	25.00	0.00	(25.00)	0.00	
Zero-turn Mower Expense	1,744.08	1,800.00	55.92	1,800.00	
Bath House Expenses	0.00	0.00	0.00	0.00	
PODExpenses	0.00	0.00	0.00	0.00	
Fundraiser Expenses	7,681.08	8,000.00	318.92	8,000.00	
Wells Fargo LOC payment	0.00	0.00	0.00	0.00	
Miscellaneous expense	0.00	0.00	0.00	0.00	
			0.00		
Total Expenses	764,231.68	764,400.00	168.32	777,000.00	
Net Income	\$ 15,149.32	0.00		0.00	

<u>Above is operational budget only (below reflect in the monthly financial report which does not include:</u>
● Interest income in endowment unless transferred and used which reflects in this income statement as Permanent Restricted Endowment
● Designated funds
● Special projects income & expense (Big Bunkhouse renovation, window replacement project, etc.)

* Timing of one 2016 overdue payment of just under \$3K will reflect in 16/17 budget; based on new camp fee for additional teens
 ** Flintlock rifle workshop returned and adds major expense that is offset on income side under Conference