

Holiday Lake 4-H Educational Center 2017 Teen Apprentice



Application Packet

HOLIDAY LAKE 4-H EDUCATIONAL CENTER

Teen Apprentice Program Application

Deadline for Submission: May 15, 2017

NAME: _____ PHONE#: (____) _____

PERMANENT ADDRESS: _____

CITY _____ STATE _____ ZIP _____

EMAIL: _____

Camp experience, whether as Teen Leader or camper:

Date	Camp Name	Address of camp	Camper or Teen

What is your expected date of graduation? _____

Will you be attending college? If so, where _____?

What experience or other training do you have that would be useful in your working at Holiday Lake 4-H Educational Center as a TAP?

REFERENCES: Give information on three people (not relatives) who have knowledge of your character, experience, and abilities.

Name	Address	Phone #

In the list please rank your top 4 class choices with “1” being your first choice and “4” being your 4th choice.

Class	Interest
Adv./Beg. Swimming	
Archery	
Canoeing/Kayaking	
CIT	
High Ropes	
Leather crafts	
Low Ropes	
Multimedia	
Nature & Forestry	
Performing Arts	
Rifle	

When would you be available to come to Holiday Lake 4-H Educational Center for an interview?

Why do you want to be involved in the TAP program?

Signature: _____

Date: _____

**Please return to:
Kelsey Brown, Program Assistant
Holiday Lake 4-H Educational Center,
1267 4-H Camp Road, Appomattox, VA 24522.
If you have questions, please call (434) 248-5444**

Holiday Lake 4-H Educational Center is dedicated to serve all people regardless of race, color, religion, sex, age, national origin, handicap, or political affiliation. An equal opportunity/affirmative action employer. Individuals with disabilities desiring accommodations in the application process should notify Kelsey Brown, Program Assistant at (434) 248-5444 during office hours of 8:00 am to 4:30 PM by the application deadline.

HOLIDAY LAKE 4-H EDUCATIONAL CENTER



TEEN APPRENTICE REFERENCE FORM



TO: _____ (Name of Reference)

FROM: Kelsey Brown, Program Assistant

SUBJECT: Holiday Lake 4H Center Summer Program Staff

_____ (Applicant's name) has applied for a position at Holiday Lake 4-H Educational Center as a summer staff member with the Virginia Cooperative Extension Service and has given your name as a reference. We would appreciate your prompt response to the questions below.

Please return this confidential reference directly to:

Kelsey Brown, Program Assistant

Holiday Lake 4-H Center

1267 4-H Camp Rd.

Appomattox, VA 24522

CONFIDENTIAL EMPLOYMENT INQUIRY

1. How long (years) have you known the applicant?

2. Has your knowledge of the applicant been obtained as an:

Employer? ____ Supervisor? ____ Teacher? Co-worker? ____ Other? ____ Please explain:

3. Does the applicant have good oral/written communication skills? Please explain:

4. What strengths does the applicant have that would make him/her a good potential for employment?

5. Are you aware of any criminal record or other information that might make the candidate unsuitable for work with young children? Yes__ No__ Comments:

Please check the term, which you think most accurately, describes the applicant:

	POOR	GOOD	VERY GOOD	EXCELLENT
PERSONALITY				
CHARACTER				
APPEARANCE				
RESPONSE TO SUPERVISION				
DEPENDABILITY				
LEADERSHIP				
INDUSTRIOUS				
TECHNICAL ABILITY				
COOPERATION				
ENTHUSIASM				
INITIATIVE				
JUDGMENT				
HONESTY				

If you were in a position to do so, would you employ this applicant? Yes: _____ No: _____

Please make any additional comments which would help us better determine the knowledge, attitude, and skills the applicant possesses:

Please return promptly.

Please Print Name _____ Signature _____

Address _____ Date _____

Telephone Number _____ Business or Profession _____

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